



Yearly Status Report - 2017-2018

Part A

Data of the Institution

1. Name of the Institution	POPE'S COLLEGE (Autonomous)
Name of the head of the Institution	Dr .R. Immanuel
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	04630273233
Mobile no.	9443001196
Registered Email	popessym@yahoo.com
Alternate Email	principal@popescollege.edu.in
Address	Sawyerpuram main Road, Sawyerpuram
City/Town	Thoothukudi
State/UT	Tamil Nadu
Pincode	628251
2. Institutional Status	

Autonomous Status (Provide date of Conformant of Autonomous Status)	12-Jul-2017																								
Type of Institution	Co-education																								
Location	Rural																								
Financial Status	state																								
Name of the IQAC co-ordinator/Director	Dr.B.Ravindran Durai Nayagam																								
Phone no/Alternate Phone no.	04630273774																								
Mobile no.	9443290387																								
Registered Email	popessym@yahoo.com																								
Alternate Email	popes.iqac@gmail.com																								
3. Website Address																									
Web-link of the AQAR: (Previous Academic Year)	https://www.popescollege.edu.in/wp-content/uploads/2022/12/AOAR-2016-2017.pdf																								
4. Whether Academic Calendar prepared during the year	Yes																								
if yes,whether it is uploaded in the institutional website: Weblink :	https://www.popescollege.edu.in/wp-content/uploads/2023/01/Academic-Calendar-2017-18.pdf																								
5. Accrediation Details																									
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>A</td> <td>3.02</td> <td>2009</td> <td>08-Mar-2009</td> <td>07-Mar-2014</td> </tr> <tr> <td>2</td> <td>A</td> <td>3.28</td> <td>2015</td> <td>15-Mar-2015</td> <td>03-Mar-2020</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	1	A	3.02	2009	08-Mar-2009	07-Mar-2014	2	A	3.28	2015	15-Mar-2015	03-Mar-2020
Cycle	Grade	CGPA	Year of Accrediation	Validity																					
				Period From	Period To																				
1	A	3.02	2009	08-Mar-2009	07-Mar-2014																				
2	A	3.28	2015	15-Mar-2015	03-Mar-2020																				
6. Date of Establishment of IQAC	01-Jul-2009																								
7. Internal Quality Assurance System																									
Quality initiatives by IQAC during the year for promoting quality culture																									
Item /Title of the quality initiative by	Date & Duration		Number of participants/ beneficiaries																						

IQAC		
Special Governing Board meeting for Autonomous status	19-Jun-2017 1	18
Curriculum Development Workshop Mr.P. Jainth Thomas General Manager, Chakist Agencies Pvt. Ltd., Thoothukudi Dr. K. Subramanian Controller of Examination Sadakathullah Appa College, Palayamkottai Dr. A. Lourdhusamy, Associate Professor of Maths & Coordi	28-Jun-2017 1	110
Special Governing Board	28-Jun-2017 1	18
Parent - Teacher Meeting	03-Jul-2017 1	200
The 104th Governing Board meeting	12-Sep-2017 1	18
Board of studies meeting-First for all Departments	12-Sep-2017 1	50
First Academic council meeting	21-Sep-2017 1	29
Our college NSS units conduct the Legal Awareness programme for college students Unit No: 60,61,62 & 185 Adv. Mr. M. Raja Ram *Adv. Mr. Gangai Amaran *Hon.ble Sam Benjamin (Sec. Sub-Judge) *Mr. William Benjamin Sub Inspector of Police Crime	22-Sep-2017 1	100
Board of Studies Chairman meetings	28-Sep-2017 1	14
The Human Rights Forum of Pope	21-Oct-2017 1	120
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8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	Autonomy	UGC	2018 2018	1180451
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	7
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

- IQAC of Pope's College actively participates in all academic and cocurricular activities • . It played a vital role in the formation of the syllabus in Value Based Education, Field Visits / Yoga, Environmental Studies, NonMajor Electives, Skill Based, and Personality Development, • To develop a research culture in our college, UG, and PG level students are motivated to take up Major Projects, Minor Projects works during their course based on the curriculum. • Take keen efforts in the formation of various committees and their best functioning to prepare syllabi and policies. • Decentralization of powers by forming various committees
- It encourages the staff to develop teaching skills by attending seminars, workshops, and other Faculty Development Programmes.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To attain autonomous status	Status is Given by UGC from the academic year 201718 after the inspection of UGC Expert Committee. It was endorsed by the Tamil Nadu Government and the affiliated University, Manonmaniam Sundaranar University, Tirunelveli
Constitute and functioning statutory and non-statuary committees	All statutory and non-statuary committees like Autonomous Governing Bodies, Academic Council, Boards of Studies, Finance Committee, Examination Committee etc were formed with the nomination and representations from

	Manonmaniam Sundaranar University, Tirunelveli, and UGC New Delhi
To frame syllabus and policies regarding examination and evaluation of Autonomy	The syllabus, examination, and evaluation methods were framed and duly approved by the Governing Body and appropriate bodies
To apply for new courses	Applied for PG M.Sc. Zoology course and, Research centre for Physics. The inspection commission from the Manonmaniam Sundaranar University, Tirunelveli visited and submitted their report to the University
To strengthen research activities	To facilitate the publication of research work, a research journal SPEAR with ISSN number 2319-1902 is published. It is a peer-reviewed, multidisciplinary, biannual Journal. Many Major projects/Fieldwork reports were submitted by the students.
To organize Seminars/Workshops/Conferences	Ten Seminars/Workshops/Conferences were organized by different departments of the college
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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
College Council	14-Dec-2022

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2018

Date of Submission

04-Mar-2018

17. Does the Institution have Management Information System ?

Yes

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

Database Management Systems and Office Automation are the major packages used in administrative applications. A management Software System has been installed to facilitate office automation that considerably reduces students waiting time in the office.

This system connects all the sections of the office and helps in record keeping, payroll preparation, scholarship application and distribution, fee collection, student evaluation, admission process, and issue of certificates. The college is technologically well equipped in all areas - Digital Connectivity through LAN, Broadband internet up to classrooms, WiFi Networks, and LCD projection system as resources of knowledge and educational aids. INFLIBNET facility is made available to staff and students in the library. CCTV Surveillance in seminar Hall, college front road, Veranda, Controller of Examination, Library, and Hostels. The electronic Public Address System is linked with all the classrooms in the college for important and immediate announcements, morning devotion, and communication of Government schemes.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Design and Development

1.1.1 – Programmes for which syllabus revision was carried out during the Academic year

Name of Programme	Programme Code	Programme Specialization	Date of Revision
BA	BAECO	B.A Economics	21/09/2017
BA	BAENG	B.A English	21/09/2017
BA	BATAM	B.A Tamil	21/09/2017
BBA	BBA	Business Administration	21/09/2017
BCom	BCOM	Commerce	21/09/2017
BCom	BCOMSF	Commerce S/F	21/09/2017
BSc	BSCCHE	B.Sc Chemistry	21/09/2017
BSc	BSCIT	B.Sc Information Technology	21/09/2017
BSc	MATRG	B.Sc Mathematics	21/09/2017
BSc	BSCPHY	B.Sc Physics	21/09/2017

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1.1.2 – Programmes/ courses focussed on employability/ entrepreneurship/ skill development during the Academic year

Programme with Code	Programme Specialization	Date of Introduction	Course with Code	Date of Introduction
BA	B.A Economics	30/06/1966	Micro Economics-I 17UECM11	21/09/2017

BA	B.A Economics	30/06/1966	17UECM1 2Statistical Methods-I	21/09/2017
BA	B.A Economics	30/06/1966	17UECA1 1Principles of Advertisement	21/09/2017
BA	B.A Economics	30/06/1966	17UEVS11Envir onmental Studies	21/09/2017
BA	B.A Economics	30/06/1966	17UECM21Micro Economics-II	05/12/2017
BA	B.A Economics	30/06/1966	17UECM22 Statistical Methods-II	05/12/2017
BA	B.A Economics	30/06/1966	17UECA21Econo mics of Marketing	05/12/2017
BA	B.A Economics	30/06/1966	17UVBE21Value Based Education	05/12/2017
BA	B.A Economics	30/06/1966	Field Work-I	05/12/2017
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1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the Academic year

Programme/Course	Programme Specialization	Dates of Introduction
MA	MATAM	20/06/2017
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective Course System implemented at the College level during the Academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	B.A Economics	21/09/2017
BA	B.A English	21/09/2017
BA	B.A Tamil	21/09/2017
BBA	BusinessAdministration	21/09/2017
BCom	Commerce	21/09/2017
BCom	Commerce S/F	21/09/2017
BSc	B.Sc Chemistry	21/09/2017
BSc	B.Sc Information Techonology	21/09/2017
BSc	B.Sc Mathematics	21/09/2017
BSc	B.Sc Physics	21/09/2017
BSc	B.Sc Zoology	21/09/2017
BSc	B.Sc Mathematics (SF)	21/09/2017
MA	M.A Economics	21/09/2017

MA	M.A English	21/09/2017
MA	M.A Tamil	21/09/2017
MCom	Commerce	21/09/2017
MSc	M.Sc Chemistry	21/09/2017
MSc	M.Sc Mathematics	21/09/2017
MSc	M.Sc Physics	21/09/2017
MPhil	M.Phil Economics	21/09/2017
MPhil	M.Phil Commerce	21/09/2017
MPhil	M.Phil Physics	21/09/2017
MPhil	M.Phil Chemistry	21/09/2017

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Value Based Education	05/12/2017	451
Personality Development	16/06/2017	444
Computer Application	04/07/2017	36
Desktop Publishing	04/07/2017	34
Dress Designing	04/07/2017	38
Library Science	04/07/2017	35
Mobile Phone	04/07/2017	39
Spoken English	04/07/2017	28
Communicative English	04/07/2017	33
Sericulture	04/07/2017	32
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1.3.2 – Field Projects / Internships undertaken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	B.A Economics	38
BA	B.A Tamil	35
BBA	Business Administration	41
BCom	Commerce	64
BCom	Commerce S/F	42
MA	M.A Economics	5
MCom	M.Com	17
MSc	M.Sc Chemistry	3
MSc	M.Sc Mathematics	18
MSc	M.Sc Physics	22
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained

It is rightly said that "If you fail to plan, then you plan to fail". This line is totally apt when it comes to the curriculum of a higher education institutions. If planned properly, students will be able to grab knowledge and learn to the fullest, else they might fail miserably. So, the curriculum of Pope's college has been created meticulously after analysing the needs and level of the students. Since the institution is an affiliating institution, curriculum design is done autonomously. The IQAC of the college collects feedback form from the students, teachers, alumnae and parents pertaining to the varied aspects of the curriculum studied for continuous improvement in curriculum development and enrichment. The feedback forms have been designed through Google forms and shared with all the mentioned stakeholders of the College through social media groups. They are required to submit their responses to a set of ten statements on a 5-point Likert Scale in which choices range from Strongly Disagree (1) to Strongly Agree (5) and 2-point Likert Scale. In order to arrive at the comprehensive results, statistical percentage tools have been used. The feedback thus received is then analysed and action taken report is prepared. The action taken report of the stakeholders' feedback for the academic year 2017- '18, is presented as follows: Most of the stakeholders (students, teachers, alumnae and parents) are of good opinion on curriculum design and development. Very few of them expressed their dissatisfaction over some questions. Based on these opinions the following actions have been taken. Those areas, on which stakeholders expressed their dissatisfactions, have been considered and are conveyed to the Management. ? Extensive exposure and practical knowledge are to be imparted in future by the inclusion of the forthcoming learning materials and course activities. ? The teachers are using both black-board and visual presentations in their teaching. All evaluating and assessing agencies emphasize on using technology like ICT, etc. Hence the opportunity to maintain balance is provided. ? ICT methods and smart boards are used for effective teaching. ? Leadership qualities, team work, art of data collection and usage of ICT tools were improved among students though projects. ? All departments are encouraged to organize seminars and special lectures to enhance the learning process. ? The implementation of Choice-Based Credit System (CBCS) led to the introduction of non-major electives in the curriculum of all UG Programmes. The students can take interdisciplinary courses of their choice for non-major elective and adopt an interdisciplinary approach for learning.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BSc	B.Sc., Mathematics	48	95	48

BSc	B.Sc., Mathematics (SF)	48	15	11
BSc	B.Sc., Physics	48	110	45
BSc	B.Sc., Chemistry	48	117	40
BSc	B.Sc., Zoology	48	78	48
BSc	B.Sc., Information Technology	48	60	37
BA	B.A. Economics	64	97	64
BA	B.A. Tamil	64	71	41
BA	B.A.English	64	72	37
BBA	Business Administration	64	60	40
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	1549	222	36	15	51

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
102	45	13	5	7	7

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The Mission: The mission statement of our college is: “Pope’s College has for its end, the moral and mental development of its students in such a way that they may be fully equipped in heart and mind for whatever particular lifework lies before them”. Mentors: As an established norm our college seeks to develop and equip the students through a committed mentoring system which has been held in an informal way has been lately systemised into an organized formal structure. Every class has a faculty allotted to care for their physical, mental, and spiritual needs along with monitoring their regular academic progress. When the organized system came into its place, the faculty in charge of the classes taken the role of the formal mentors for the specific class, and college recognises the talents and gifts of all the tasks, and the faculty in charge of the class will make use of the relevant resourceful person at the time of the special needs and also arrange awareness and development lectures and activities with the resourceful faculties from their own department and other departments to meet

the specific and specialised needs of the students. All the faculties of our college involve with commitment and fervour to mentor the students in developing them in a holistic way. The students confide in their mentors and take help in all the areas of their personal and academic needs. This is a continuous process all through their student life in our college. The aim of student mentorship is as follows: 1. Enhance teacher-student relationship. 2. Enhance student's academic performance and attendance. 3. Minimize student's dropout ratio. 4. Monitor the student's regularity and discipline. 5. Develop the student in a holistic way, including their personal needs and problems. 6. Develop confidence and winning attitude to face the world after the college days. To keep the program alive and active, regular formal meetings of the students and the mentors will be arranged monthly, while the regular informal mentoring will be an ongoing everyday activity. Monitoring System: The IQAC will be monitoring the mentors and the mentoring process and arrange necessary helps for the mentors and the mentees. The HODs will meet all mentors of his/her department to encourage them and to get the feedback of the ongoing mentorship. Type of mentoring done in our institution are: 1. Professional Guidance – Regarding professional goals, selection of career and higher education. 2. Career Advancements – Regarding self-employment, entrepreneurship development, opportunities, morale, honesty, integrity required for career growth. 3. Coursework Specific – Regarding attendance and performance in present semester and overall performance in the previous semester. Outcomes of the system: 1. The attendance percentage and academic performance of the students has increase to greater extend. 2. The student-teacher relationship has improved that the students avail all the help from the faculties. 3. When the students graduate from our college, they are well equipped to confidently face the competitive world outside.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1771	102	1:17

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
102	101	1	17	37

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2017	Dr.R. IMMANUEL	Associate Professor	Noble Gesture towards the needy and dying patients of Government Hospital, Tamilnadu State AIDS Control Society and State Blood Transfusion Council, Chennai.
2017	Dr.M. Dhinakaran	Assistant Professor	N.S.S, Appreciation for committed service in the HIV/AIDS prevention programme, Tamilnadu State AIDS Control Society, District AIDS prevention control unit, Tuticorin

2017	Dr.S. Henry Pandian	Associate Professor	Sawyerpuram Y.M.C.A. Academic Excellence in 2017, for Excellent Contribution to The Social Activities and Academic Programs
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BSc	MATRG	I/I	29/11/2017	03/01/2018
BSc	MATRG	III/II	07/12/2018	03/01/2018
BSc	MATRG	V/III	26/11/2018	03/01/2018
BSc	MATRG	II/I	09/05/2018	12/06/2018
BSc	MATRG	IV/II	08/05/2018	12/06/2018
BSc	MATRG	VI/III	07/05/2018	12/06/2018
BSc	BSCPHY	I/I	29/11/2017	03/01/2018
BSc	BSCPHYBSCPHY	III/II	16/11/2018	03/01/2018
BSc	BSCPHY	V/III	26/11/2018	03/01/2018
BSc	BSCPHY	II/I	09/05/2018	12/06/2018
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2.5.2 – Average percentage of Student complaints/grievances about evaluation against total number appeared in the examinations during the year

Number of complaints or grievances about evaluation	Total number of students appeared in the examination	Percentage
6	640	0.9

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://www.popescollege.edu.in/wp-content/uploads/2023/01/2.6.1-Syllabus-Popes-2017-2021.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
MATRG	BSc	Mathematics	44	38	86

BSCPHY	BSc	Physics	37	30	81
BSCCHE	BSc	Chemistry	35	31	89
BSCZOO	BSc	Zoology	30	21	70
BSCIT	BSc	Information Technology	36	23	64
BAECO	BA	Economics	45	29	64
BATAM	BA	Tamil	28	7	25
BAENG	BA	English	45	37	82
BBA	BBA	Business Administration	34	25	74
BCOM	BCom	Commerce	49	32	65
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://www.popescollege.edu.in/wp-content/uploads/2023/01/2.7.1-Student-Satisfaction-Survey-AOAR-2017-2018.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Promotion of Research and Facilities

3.1.1 – The institution provides seed money to its teachers for research

No

No file uploaded.

3.1.2 – Teachers awarded National/International fellowship for advanced studies/ research during the year

Type	Name of the teacher awarded the fellowship	Name of the award	Date of award	Awarding agency
Nil	NIL	NIL	Nil	NIL
View File				

3.2 – Resource Mobilization for Research

3.2.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	NIL	0	0
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3.2.2 – Number of ongoing research projects per teacher funded by government and non-government agencies during the years

0

3.3 – Innovation Ecosystem

3.3.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
State level seminar on Current applications of Mathematics	Mathematics	02/02/2018
Seminar on Chemistry for Healthy Living	Chemistry	01/02/2018
UGC Sponsored National Seminar on Green Chemistry	Chemistry	23/03/2018
Seminar on Emerging trends in Aquaculture	Zoology	15/02/2018
State level Seminar on Recent Trends in Information Technology	Information Technology	21/02/2018
National level Seminar on Emerging trends in health Economics - India- Opportunities for academics and research	Economics	05/03/2018
National level Seminar on contributions of christians to Tamil	Tamil	15/03/2018
Innovations in Marketing	Business Administration	22/02/2018
International level Seminar on Advanced Materials	Physics	27/02/2018
International level Seminar on Logistics - Scope and Implications	Commerce	27/03/2018
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3.3.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nil	NIL
View File				

3.3.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nil
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3.4 – Research Publications and Awards

3.4.1 – Ph. Ds awarded during the year

Name of the Department	Number of PhD's Awarded
Economics	5
Physics	2

3.4.2 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Mathematics	4	3
International	Economics	12	1
International	Physics	5	4
International	Chemistry	6	3
International	Tamil	2	.3
International	Commerce	1	3
International	Commerce	1	0

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3.4.3 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Tamil	9

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3.4.4 – Patents published/awarded during the year

Patent Details	Patent status	Patent Number	Date of Award
0	Nil	0	Nil

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3.4.5 – Bibliometrics of the publications during the last academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
On #?-Regular Generalized Closed In Topological Spaces	S. Thilaga Leelavathi and M. Mariasingam	International Journal of Mathematics Trends and Technology (IJMTT)	2018	0	Popes College (Autonomous) Sawyerpuram	0
Pyramidal Sum labeling in Graphs	H. Velwet Getzimah, D.S.T. Ramesh	International journal of Engineering Research and Application	2018	0	Popes College (Autonomous) Sawyerpuram	0
Vertex Magic Pyramidal Graphs	H. Velwet Getzimah, D.S.T. Ramesh	IOSR Journal of Mathematics	2018	0	Popes College (Autonomous) Sawyerpuram	0

Edge Magic Pyramidal Graphs	H. Velwet Getzimah, D.S.T. Ramesh	International Journal of Recent Research Aspects	2018	0	Popes College (Autonomous) Sawyerpuram	0
Impact of Climate Change in Cropping Pattern and Crop Productivity in Tamil Nadu, Thoothukudi District	S. Henry Pandian	International Journal of Research in Management Studies	2017	0	Popes College (Autonomous) Sawyerpuram	0
Food Security in India: Policy Issues and Challenges	S. Henry Pandian Arockiamuthan	Out Reach ISRA Journal	2017	0	Popes College (Autonomous) Sawyerpuram	0
Growing Food Insecurity in India	M. Dhinakaran	ISRA Journal	2017	0	Popes College (Autonomous) Sawyerpuram	0
An Economic Analysis of visions of Rural Development Scheme in India	M. Dhinakaran	Shanlax International journal of commerce	2017	0	Popes College (Autonomous) Sawyerpuram	0
Studies on dilute magnetic semiconductor thin films prepared by chemical bath deposition method	S Saravananakumar, R Chandramohan, R Premarani, JJ Devadasan	Journal of Materials Science: Materials in Electronics 28 (16), 12092-12099	2017	12	Popes College (Autonomous) Sawyerpuram	12
Room temperature NH ₃ -sensing properties of WO ₃ thin films	PS Grace, JJ Devadasan, K Jeyadheepan, GJ Thangam	IOSR J. Appl. Phys 3, 52-56	2017	4	Popes College (Autonomous) Sawyerpuram	4

synthesize
d by micro
processor
controlled
spray
pyrolysis

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3.4.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
On #?- Regular Ge neralized Closed In Topologica l Spaces	S. Thilaga Leelavathi and M. Mar iasingam	Internat ional Journal of Mathematic s Trends and Technology (IJMTT)	2018	0	Nill	Popes College (A utonomous) Sawyerpura m
Pyramidal Sum labeling in Graphs	H. Velwet Getzimah, D.S.T. Ramesh	Internat ional journal of Engineerin g Research and Applic ation	2018	26	Nill	Popes College (A utonomous) Sawyerpura m
Vertex Magic Pyramidal Graphs	H. Velwet Getzimah, D.S.T. Ramesh	IOSR Journal of Mathematic s	2018	0	Nill	Popes College (A utonomous) Sawyerpura m
Edge Magic Pyramidal Graphs	H. Velwet Getzimah, D.S.T. Ramesh	Internat ional Journal of Recent Research Aspects	2018	0	Nill	Popes College (A utonomous) Sawyerpura m
Impact of Climate Change in Cropping Pattern and Crop P roductivit y in Tamil Nadu, Thoo thukudi District	S. Henry Pandian	Internat ional Journal of Research in Management Studies	2017	194	Nill	Popes College (A utonomous) Sawyerpura m
Food Security in India: Policy Issues and	S. Henry Pandian Ar ockiaAmuth an	Out Reach ISRA Journal	2017	8	Nill	Popes College (A utonomous) Sawyerpura m

Challenges						
Growing Food Insecurity in India	M. Dhinakaran	ISRA Journal	2017	8	Nil	Popes College (Autonomous) Sawyerpura m
An Economic Analysis of visions of Rural Development Scheme in India	M. Dhinakaran	Shanlax International journal of commerce	2017	2	Nil	Popes College (Autonomous) Sawyerpura m
Studies on dilute magnetic semiconductor thin films prepared by chemical bath deposition method	S Saravananakumar, R Chandramohan, R Premarani, JJ Devadasan	Journal of Materials Science: Materials in Electronics 28 (16), 12092-12099	2017	80	Nil	Popes College (Autonomous) Sawyerpura m
Room temperature NH ₃ -sensing properties of WO ₃ thin films synthesized by microprocessor controlled spray pyrolysis	PS Grace, JJ Devadasan, K Jeyadheepan, GJ Thangam	IOSR J. Appl. Phys 3, 52-56	2017	0	Nil	Popes College (Autonomous) Sawyerpura m

[View File](#)

3.4.7 – Faculty participation in Seminars/Conferences and Symposia during the year

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	2	3	4	50

[View File](#)

3.5 – Consultancy

3.5.1 – Revenue generated from Consultancy during the year

Name of the Consultant(s) department	Name of consultancy project	Consulting/Sponsoring Agency	Revenue generated (amount in rupees)
NIL	NIL	NIL	0

[View File](#)

3.5.2 – Revenue generated from Corporate Training by the institution during the year

Name of the Consultan(s) department	Title of the programme	Agency seeking / training	Revenue generated (amount in rupees)	Number of trainees
NIL	NIL	NIL	0	0
View File				

3.6 – Extension Activities

3.6.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Blood donation camp	Youth Red Cross	2	120
Orientation Program	Youth Red Cross	2	100
Visit to mentally retarded Home	Youth Red Cross	2	72
N.S.S Advisory meeting	N.S.S	4	100
Joy of Week Celebrations	N.S.S	4	84
Energy Conservation and Electrical Safety	N.S.S	4	100
Outreach Programme held at Mudivai - Adopted Village	Popes College	10	150
Savings and Investments - Practice for Students	N.S.S	4	100
Voters Day awareness Programme	N.S.S	4	150
Skill Development for N.S.S Students	N.S.S	4	100
View File			

3.6.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	0
View File			

3.6.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agen	Name of the activity	Number of teachers	Number of students
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	cy/collaborating agency		participated in such activities	participated in such activities
Youth Red Cross	Youth Red Cross	Blood donation camp	2	120
Youth Red Cross	Youth Red Cross	Orientation Program	2	100
N.S.S	N.S.S	Visit to mentally retarded Home	2	72
N.S.S	N.S.S	N.S.S Advisory meeting	4	100
N.S.S	N.S.S	Joy of Week Celebrations	4	84
Popes College	Popes College	Energy Conservation and Electrical Safety	4	100
N.S.S	N.S.S	Outreach Programme held at Mudivai - Adopted	10	150
N.S.S	N.S.S	Savings and Investments - Practice for Students	4	100
N.S.S	N.S.S	Voters Day awareness Programme	4	150
N.S.S	N.S.S	Skill Development for N.S.S Students	4	100
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3.7 – Collaborations

3.7.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Research	Dr.H.Velwet Getzimah	NIL	365
Research	Dr.S.Thilaga Leelavathi	NIL	365
Research	Dr.B.Ravindran Durainayagam	NIL	365
Research	Dr.R. Jothi Bai Margret	NIL	365
Research	Dr.G.Jeevarani Thangam	NIL	365
Research	Dr.P.Shanthini Grace	NIL	365

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3.7.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NilNil	Nil	Nil	Nil	Nil	Nil

[View File](#)

3.7.3 – MoUs signed with institutions of national, international importance, other institutions, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
SDR group of Companies	24/06/2015	Training Students under Deen Dayal scheme for Skill development	52
ABI group of Companies	24/06/2015	Training Students under Deen Dayal scheme for Skill development	47
Shelton Shirts, Valliyur	24/06/2015	Campus Placements, Internships	20

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
5300000	5005400

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Classrooms with Wi-Fi OR LAN	Existing
Seminar halls with ICT facilities	Existing

[View File](#)

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
NIL	Fully	NIL	2017

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
	Text Books	36448	1878914	215	91847	36663
View File						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	Nil
View File			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	87	54	0	6	0	10	16	0	1
Added	40	3	14	0	0	5	10	0	8
Total	127	57	14	6	0	15	26	0	9

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

35 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
Nil	2925396	Nil	2792952

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website)

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Maintenance of the laboratory: Lab technicians and the HODs of the relevant departments oversee the maintenance of stock registers in all departments. The technicians of relevant instrumentations provide the calibration, repairing, and maintenance of advanced lab equipment. First aid supplies and fire extinguishers help in providing safety precautions to reduce casualties. Each lab has a Notice Board to display general instructions for students on how to use the equipment safely and securely. Maintenance of library: In order to maintain the library infrastructure and services, the library committee and administration has been procuring books, manuscripts, and other resources based on requests from the college departments. College departments have a considerable supply of materials and references in their departmental libraries. The committee purchases good publications from national and international publishers. Library books and records maintenance is done properly. Maintenance of the sport facilities: The sports facilities and activities are under the control of the institutions Physical Director. The maintenance registration for athletic equipments is monitored by the Physical Director. A students' sports materials register is kept in order to supply and collect sports equipments. The Sports Director is responsible for maintaining a record of the use of athletic facilities, events held, and awards given to students, among other things. The outdoor sports facility is used for inter collegiate tournaments and state and district level tournaments and to conduct the College Sports day every year. Coaches for high-turnout events are chosen with the permission of Management and the Principal. Maintenance of Computers: The College has a large number of computers for administrative purposes. Trained technical services are provided to all computers and air conditioners have been installed in the labs. Computer networks in the campus, LAN are maintained by structured and OFC cabling. The bandwidth speed of the network is 35 MBPS. All departments at the Institute have adequate number of computers and software. The Institutes IT facilities are maintained by laboratory technicians and a system administrator. In the event of serious maintenance concerns, suppliers are employed to maintain IT facilities. Classrooms and Building Maintenance: The Institution has many committees in charge of infrastructure maintenance and upkeep. HODs submit their departmental requirements to the Principal for classroom equipment and other items. The caretaker maintains the physical infrastructure, which includes the classrooms, administrative block, bathrooms, auditorium, seminar halls, and laboratories under the direction of administrative officers. The washrooms and rest rooms are in good condition. Every floor has a garbage bin. Campus security is monitored with the help of CCTV surveillance cameras. Tendering is used to hire plumbers, electricians, and carpenters for electrical repair and furniture upkeep. There is also a building maintenance group that oversees the buildings upkeep. Optimum working condition of all properties and equipment in the campus is ensured through annual maintenance. The annual maintenance includes maintenance of Generator, CCTV cameras and Water Purifiers. Adequate in-house personnel are used to rigorously maintain campus hygiene, sanitation, and infrastructure in order to create a pleasant learning environment.

<https://www.popescollege.edu.in/wp-content/uploads/2023/01/4.4.2-Policy-AQAR-2017-2018.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	NIL	Nil	Nil
Financial Support			

from Other Sources			
a) National	Adi Dravidar and Tribal welfare, Backward classes welfare Scholarship	551	1809947
b) International	NIL	Nil	Nil
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Bridge Course in English for Freshers	26/06/2017	406	Department of English, POPES COLLEGE, Sawyerpuram, Thoothukudi
Psychological Counselling Programe	23/02/2018	360	Department of English, POPES COLLEGE, Sawyerpuram, Thoothukudi
Counselling Programe Born to Win	25/01/2018	152	Bro.Devadoss, Madurai
Students Counselling Programe	27/02/2018	400	Mr.Peter and Mrs. Shally Peter, Pondicherry
Career Opportunities and Higher Education Opening for Zoology Graduates	16/02/2018	130	Dr.R.Ajaz Haja Mohideen, Assistant professor, Abdul Hakeem College, Melvisharam, Vellore
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2017	Placement Cell Seminar for UG and PG Students	0	258	0	0
2018	The Awareness Programe on Career Oppor tunities in	0	100	0	0

	DAC				
2018	Students Council Installation Programme	0	845	0	0
2018	Competitive Exam in Computer Sector	0	30	0	0
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NIL	0	0	ALCANCE TECHNOLOGY, CHENNAI	35	1
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2017	1	B.Com	Commerce	Alagappa University	M.Com
2017	1	B.Com	Commerce	Annamalai University	M.Com
2017	6	B.Com	Commerce	Pope's College	M.Com
2017	2	B.Com	Commerce	T job computer education	PGDCA
2017	1	B.Com	Commerce	Annamalai University	M.Com
2017	1	B.Com	Commerce	Sivanthi Adidanar College	M.B.A
2017	1	B.Com	Commerce	Karunya University	M.B.A

2017	1	B.Com	Commerce	Annamalai University	M.Com
2017	3	M.Com	Commerce	Pope's College, Sawyerpuram, Thoothukudi	M.Phil
2017	2	B.Sc	Information technology	MS University	M.Sc
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
SET	4
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
PENLITA -18	Department Level	150
Annual Sports Day 2018	Institution level	127
Students Council office bearer Installation Programe	Institution level	70
Maxo Quiz 2018 by Maths Department	Interschool Quiz Competition	65
Popes Quiz Competition	Interdepartmental Quiz Competition	20
Competition by Youth Welfare	Interdepartmental Quiz Competition	123
Womens Day Celebration	Institution level	720
Students Council Day	Institution level	1500
Popes Quiz Competition	State level Popes Quiz	120
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2017	Silver Medal	National	1	Nil	-	I. Vijay akumar -I BA Eco -Decathlon
2017	Silver Medal	National	1	Nil	-	P. Nimalan - III BSc Chemistry

						-LJ
2017	Fourth	National	1	Nil	-	S. Sathish - III BA Eco - Discuss
2017	Selected and Represented at Tamil Nadu team.	National	1	Nil	-	P. Danushkodi - I BA Tamil
View File						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The students Council of the college are the primary body to convey the requirements of the students. The council consists of the student chairman, student secretary, conveners of various portfolios, department representatives and class representatives. The student members of the Students' Council help the College in planning and execution of various co curricular and extracurricular activities in College such as NSS, NCC, Sports Events, annual social gathering, Inter Collegiate competitions and annual national conferences

- Internal Quality Assurance Cell (IQAC): As per the guidelines of the NAAC, the student members are inducted in IQAC, thus acknowledging the role of students as the key stakeholders in the quality of education and providing recognition of the value of student feedback in the quality enhancing process.
- Library Development Committee: The establishment of the library committee has become an accepted practice in academic libraries. The student members from Students' Council are nominated on this Committee and they contribute to the overall development of Library by giving constructive suggestions.
- Women Cell
The women Cell aims to provide a platform to young women to voice their thoughts and opinions on specific issues concerning women. The activities of the cell include, workshops and lectures on all issues concerning women.
- The AntiSexual Harassment Cell
The AntiSexual Harassment Cell has adequate student representation to provide a safe space for students to report any problems and to assure impartial resolution to the problem.
- Anti Ragging Committee
College has taken preventive measures to eliminate the scourge of ragging among our students and to provide them healthy development, both physical and psychological and to take corrective action with the appropriate authorities for redressal.
- Human Resource development committee
The mission of the Human Resources Committee is to ensure that the College has, to carry out the College's mission and to support student learning in accordance with the Strategic Plan with right skills and the right attitude.
- Counseling committee
The Students counseling committee attempts to address the day to day issues of concern relating to academics and routine activities

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of registered Alumni:

450

5.4.3 – Alumni contribution during the year (in Rupees) :

14600

5.4.4 – Meetings/activities organized by Alumni Association :

- 1) Mathematics - 16th General Body Meeting, 14.04.2018, (106 Participants) 2) Information Technology - 5th IT KOINONIYA17, 30.09.2017, (56 Participants) 3) Zoology - 14.10.2017 4) Economics - 15th Alumni Meet, 15.08.2017 5) Tamil - Second Alumni Meet-2018, 26.01.2018, (25 Participants) 6) Commerce - 14.10.2017

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Pope’s College was upgraded as an autonomous college from the academic year 2017-2018. The management strongly believes in the practice of decentralization because it provides better decision-making in administrative and academic avenues. In academic and administrative metrics the college sticks to the norms given by UGC, State Government, and Manonmanium Sundaranar University. The Secretary is the head of the administrative ladder followed by the Principal, Bursar, and Head Clerk. The Governing Board of the college meets twice every year and discusses and discloses all the administrative matters like new faculty and administrative staff appointment, infrastructure development, initiation of new courses, and budget allocation and approval for new projects and schemes. The Secretary and the other Governing Board Members visit College frequently to review the implications of the Board. The Secretary chairs the staff meetings and encourages and gives his suggestions. Four Deans are appointed to manage the academic affairs in the college as Dean of Science, Dean of Arts, Dean of Research and Dean of Students council. The Four Deans coordinate with the Principal in aiding the smooth functioning of academic and non academic activities. The Controller of Examinations is tasked with the responsibility of conducting CIA exams, End semester examinations, and publishing the results. The Controller Office is responsible for setting external question setters and central valuation process in the campus. After each semester, the Controller Office forwards individual mark statements to the students.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Curriculum Development The Board of Studies meets every semester in an academic year and it is constituted by a university nominee two subject experts from other institutions, one notable alumnus along with the department faculty members. They deliberate over the recent developments and offer their suggestions in incorporating it into the syllabus for the forthcoming academic years and it is forwarded to the Governing Body for approval. Since the CBCS is adopted in the curriculum framework, it allows us to include courses like Skill based Elective, Elective, Non major Elective,

	Environmental Studies, Career Oriented Programmes and hands on Project for undergraduate and post graduate courses
Teaching and Learning	<p>55 faculty members are Ph.D holders. At the start of every academic year Bridge Course is conducted for the first year students who make the significant transition from school to college education. To facilitate the students' mindset toward higher education, Bridge course is conducted for three days to condition them mentally and create awareness about their chosen domain of study. A campus tour is also arranged for the students in exposing to the various infrastructure and facilities available in the campus. To increase the book reading habit and to find the additional reference study materials two library book tokens are issued for each student to encourage them to avail the library resources. To give students individual attention, mentor mentee system is devised. By adopting the system the students are divided in to few numbers which in turn helps the respective faculty to identify the students needs and counsel them in improving their academic performance by suggesting novel methods to prepare for the exams.</p>
Examination and Evaluation	<p>Examination and Evaluation Three continuous internal assessment tests are conducted in a semester for 15 and 20 marks for the PG and UG respectively. In addition to these, 5 marks is allotted for their Assignment and 5 marks for Seminar. At the end of the semester, the student has to write the End Semester Exams for 75 marks. As a measure of transparency, students are allowed to view their respective internal marks and amend any changes if any, within the stipulated time. The end semester examination question paper is set by experts from other institutions. The Controllers Office scrutinizes the question papers and prints the final copy. In addition to this question paper grievance address form is made available in the Controllers Office. In case of any representation, the particular faculty can represent his grievance about that particular question in writing and submit it to the Controllers Office.</p>

	<p>Supplementary tests are conducted for final year students who have got arrears in one paper. After publishing the results students can apply for reevaluation if they find any discrepancy in their marks. The students can approach the Controller's office for any such grievance within the stipulated time announced by the controller's office</p>
<p>Research and Development</p>	<p>Research and Development The Research Dean and his office is responsible for invoking research aptitude and create research fueling activities in the campus. SPEAR an in-house biannual journal published by the college. It invites research articles from scholars and faculty members from other institutions to promote budding research scholars. The research office issues circulars and notices regarding the funding agencies and grants available in the government and private sectors. The research office encourages the department heads and faculty members to upgrade their departments as approved research centers. Workshops and orientation programmes are conducted every academic year by inviting resource persons who have contributed significantly in their respective domains.</p>
<p>Industry Interaction / Collaboration</p>	<p>Industry interaction / collaboration Industrial field visits are arranged for students to get an hands-on experience in their chosen academic course. Students are exposed to various best practices adopted in industries and they are encouraged to apply for jobs in the near future catering to the industries needs. Final year students are encouraged to attend off campus interviews through the Placement Cell of the college. The placement officer updates the students about the emerging job opportunities through issuing circulars and pasting information in the notice board. The college management constantly encourages the department heads and faculty members to sign MoU's with nearby industries who can avail their time and visit to the campus at a convenient time.</p>
<p>Human Resource Management</p>	<p>Human resource management The College is managed by Tuticorin- Nazareth Diocesan Trust and it oversees the functioning of the college</p>

administration. The faculty members are duly selected by following the norms and regulations stipulated by the UGC and the State Government of Tamilnadu.

A screening committee is created comprising of members of Tuticorin-Nazareth Diocesan, University Nominees, Principal, Subject Experts, and Heads of various departments. The vacancy notification is issued in national dailies and upon receiving the application, careful scrutiny is done and eligible candidates are called for an interview which comprises of a written exam and a personal interview. After interviewing the candidates, the committee chooses the candidate. The management understands that the continuous updation is important in all the components of the institution and supports faculty members to update themselves by undergoing training programs both on and off campus. Financial support is given to faculty members who undergo training, attend workshops and seminars. The non teaching staff members and administrative staff are encouraged to undergo training programme at frequent intervals. The IQAC of the college ensures that faculty development programmes are organized at regular intervals to ensure that faculty members keep abreast of the latest developments in their respective fields.

Library, ICT and Physical Infrastructure / Instrumentation

ICT, Library, Physical infrastructure / instrumentation. The College has adopted to operate by technology enabled learning and ensure that students are exposed to e learning. The library is the nerve centre of any institution and our Library posses inflibnet and N-list which provides an opportunity for our students to access the online journals and students are provided with internet facilities. The Library stocks 37600 books and 24 journals. The Library subscribes to subject oriented research journals. In addition, every department has its own library stocking subject reference books. Every department has got an ICT Classroom furnished with smart boards and projectors. Our College is spread in 42 acres and possesses a vast Play Ground, separate Hostels for girls and boys, well furnished Seminar Hall, RO

	drinking water facility and upgraded laboratories. All the labs are well equipped with latest equipments.
Admission of Students	Admission of Students The College takes pride in the fact that it is situated in the serene rural setting and it caters to the needs of students who hail from rural background. Applications are issued in the college office during working hours. The Admission Committee comprising of an Admission officer along with the committee members monitor the student admissions. After careful scrutiny of the received applications from the applicants the students are selected on the basis of their stature in the government reservation policy and also taking in various reservation factors like sports, minority, physically challenged, and first generation learners. The list of candidates provisionally selected for their opted course is displayed on the notice board.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	Planning and Development The Governing Body minutes are computerized and all departments were given internet connectivity and printers. The Website of the College is constantly updated and circulars are uploaded. The bar code system is adopted in the Library. The details of the books are recorded in an electronic format. Computers were purchased and distributed to different labs.
Administration	Administration CCTV cameras are installed at all vantage points on campus. The e-resources of the library were enhanced. Inflibnet is installed. Faculty members and research scholars are given individual Ids to explore various e-contents related to their subjects. The intranet facility was upgraded to smoothen the inter-department communications.
Finance and Accounts	Finance and Accounts The Office makes use of Tally software to enable computerized financial management. The Office is completely computerized and all the bills are constantly updated. The printed fee receipt is issued to the students and the details are

	maintained in electronic formats.
Student Admission and Support	Student Admission and Support SMS service is used to communicate to students who are provisionally selected for admissions. The College Website updates details regarding available courses, faculty details, fee structure, and admission norms.
Examination	Examination Three continuous internal assessment tests are conducted every semester and the question papers are sent by the faculty through mail to the Controller's Office. The semester examination marks are sent to parent's mobile number via SMS.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Dr .A.Selvakumar	MSU-Chennai Conference	MSU-Chennai Conference	5910
View File				

6.3.2 – Number of professional development / administrative training programmes organized by the Colleges for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2017	Nil	Staff Enrichment Programme	04/12/2017	04/12/2017	Nil	76
View File						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
NIL	0	Nil	Nil	0
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time

3	3	10	10
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6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<ul style="list-style-type: none"> • Staff retreat was arranged by the management • Monthly consolidated payment was given to faculty members yet to receive government pay • Festival advance for faculty members • The wards of the employees are given employment in case of the employer passing away abruptly in service • ESI • PF • Maternity leave • Well furnished ladies retiring room • If any employee dies during active service, the other serving employees raise a contribution through Diocesan Employee family benefit fund. 	<ul style="list-style-type: none"> • Management sponsored tour • The wards of the employees are given employment in case of the employer passing away abruptly in service • ESI • PF • Maternity leave • Festival advance • Well furnished ladies retiring room • The wards of the employees are given employment in case of the employer passing away abruptly in service 	<ul style="list-style-type: none"> • Well furnished girl students retiring room • Exclusive two wheeler parking for girl students • Toilet facilities for the disabled students • Wheel chair facility is available for the disabled • RO water facility

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The bursar of the College is entrusted with the responsibility of managing all the financial transactions related to college administration. The CSI Thoothukudi- Nazareth Diocesan auditing Committee audits the financial transactions every year. The Joint Directorate Office of Collegiate Education, Tirunelveli audits the grants received by the college every year.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Mrs. Grace Edwin, Madurai Mr. P. Princess Jason, Meignanapuram Mrs. Pushpakantha Ebenezer, Idaiyerkadu Mrs. P. Stella, Dindivanam Mr. D. V. P. Gunasingh, Sawyerpuram Mr. S. Gnanaraj, Pullianagar Mrs. E. Sheeba Mrs. S. Sangeetha Mrs. M. Subha Mrs.	3123700	College Development
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6.4.3 – Total corpus fund generated

250000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	Yes	Nil
Administrative	Yes	Regional Joint Director Office, Tirunelveli	Yes	CSI Thoothukudi Nazareth Diocese

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

At the start of every academic year, parents along with their wards are given an orientation about the campus and its infrastructure. The parents would meet the respective department HOD's and faculty members and can get their contact numbers. The orientation will also provide valuable information about their wards, courses, and job opportunities available in the future. The Principal briefs about the rules and regulations to be adhered in the College campus and also about the scholarships offered by government and non government agencies.

6.5.3 – Development programmes for support staff (at least three)

- Festival advance is given
- Diocesan family benefit fund in case of unexpected death during service
- Retreat is arranged every year
- Enrichment program is organized
- Management sponsored recreational tour

6.5.4 – Post Accreditation initiative(s) (mention at least three)

The college attained its autonomous status from 2017-18. Department of Physics was elevated as Research Center. A staff Enrichment Programme was arranged.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2017	One-Day Workshop on Curriculum Development	28/06/2017	28/06/2017	28/06/2017	110

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES**7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male

Anti-Sexual Harassment meeting	30/10/2017	30/10/2017	4	4
Women's Day	07/03/2018	07/03/2018	202	0
Anti-Sexual Harassment meeting	02/03/2018	02/03/2018	4	4
Sexual Harassment meeting	02/04/2018	02/04/2018	4	4

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
<ul style="list-style-type: none"> • Use of LED bulbs throughout the campus • Trap Solar Energy in Library which in turn contributes to reduction in usage of electricity • Restriction of vehicle entry to which reduces fuel consumption • Framing of Green Policy and activities of Eco Club contributes to a greener environment • Discreet use of electricity- students are constantly reminded to turn off lights and fans when going out of class. It is also monitored by teaching and non-teaching staff regularly. • Creating awareness through Special Programme on Energy Conservation and Electrical safety. Speaker: Er. Siluvai Pitchai, Asst. Engineer, Tamil Nadu Electricity Board. Beneficiaries: 100

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	0
Scribes for examination	Yes	0
Rest Rooms	Yes	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	Nil	31/01/2018	1	Inter School Quiz Competition	To Increase Student Strength	150
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7.1.5 – Human Values and Professional Ethics

Title	Date of publication	Follow up(max 100 words)
Parents-Teachers Meeting-Old Library Hall	03/07/2017	? Parents-Teachers Meeting was held on 3rd July 2017 at the Old Library Hall. The meeting commenced at 10.30 am. It was presided over by Dr. J. Jeyasingh in the

		<p>presence of Dr. A. Selvakumar, Principal. The parents were informed about the rules and regulations of the institution. The meeting also eased the minds of the new college students through a friendly interaction.</p>
Counselling Programme for I Years	04/07/2017	<p>? A Counselling Programme was conducted on 4th July 2017 for I Year students. Dr. R. Edwin Raj, Professor, Dept. of Mechanical Engineering was the guest of honour. He emphasized on humanitarian values and ethics to be inculcated along with academics.</p>
Students Retreat	19/08/2017	Nil
Staff Retreat at Courtallam	23/08/2017	Nil
Legal Awareness Programme for college students	22/09/2017	<p>? Legal Awareness Programme was hosted for college NSS students on 22/09/2017. Unit No: 60, 61, 62 185 partook in the meeting. Various speakers from the judiciary and police sector delivered highly informative lectures on social and constitutional aspects. The following are the invitees: Adv. Mr. M. Raja Ram, Adv. Mr. Gangai Amaran, Hon.ble Sam Benjamin (Sec. Sub-Judge), Mr. William Benjamin, Sub Inspector of Police Crime. 100 students participated in the meeting.</p>
National Human Rights Commission Sponsored One Day Basic Training Programme on Human Rights	21/10/2017	<p>? One day basic training programme on human rights was held on 21.10.2017. 150 student participants were selected from the total college strength of 1800 through notice. The Chief guest was Mrs. Rukmani Sreenivasan, Under</p>

		Secretary, UGC, New Delhi, who spoke on "Human Rights Institutions in India". The first session about "Introduction to Human Rights" started at 10.00 am. Mr.R.Sellaraj Manuneethi was the chair person. The resource person of the second session was Adv. A.S. Lawrence, District Court, Thoothukudi. The chair person of the third session was Mrs.P.V.Jemi Priya of Tamil department. The list of resource persons are 1. Adv.S.John Kennedy, Member, Mining Law Drafting Committee, Kenya 2. Adv.A.S.Lawrence District Court, Thoothukudi 3. Adv.C.Pasamalar, District Court, Tirunelveli 4. Adv. A.J.Michael, District Court, Tirunelveli.
Human Rights Meeting by NSS	22/12/2017	Nil
NSS Workshop on Savings and Investments	19/01/2018	? Dr. T. Vijayakumar headed the NSS Workshop on Savings and Investments which was conducted on 19/01/2018. The students benefitted from his emphasis on the importance and the means to financial security.
Blood Donation Camp	21/03/2018	Nil

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Voters Day Awareness Programme- Chief Guest: Miss. M. Vimala, M.Com, M.P.Ed., Sub Inspector of Police, Sawyerpuram followed by Human Chain Rally	25/01/2018	25/01/2018	45

Youth Day celebration-Chief Guest: Mr. Spurgeon, Prof. of Theology, Madras Christian College	14/02/2018	14/02/2018	300
Student Counselling Programme, Chief Guest: Mr. Peter Mrs. Sally Peter, Pondicherry.	27/02/2018	28/02/2018	200
Book Fair organized by the Library Information Science in collaboration with Tamil Nadu Book House, Tvl	19/01/2018	22/01/2018	2000
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

? Green Chemistry has organized the two days National Seminar on 23.03.2018 to 24.03.2018. Resource Persons: Dr. A. Vimala, VOC College, Thoothukudi Ms. T. Vidya Holy Cross Engineering College, Thoothukudi ? ECO Club has organized the special eco club meeting on 03/04/2018 Topics: Awareness on Habitat Conservation ? Green Policy ensures planting trees prohibits felling of trees ? No cement or tar road pathways ? Waste water directed to plants ? Reducing fuel consumption by restricting vehicle entry ? Encouraging use of bicycles battery powered vehicles ? Art from Waste competitions conducted by departments to emphasize recycling of resources

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Title: Students Shouldering Students (SSS) Objectives: ? To rise by lifting others ? To be compassionate towards fellow mates Context: One of the common sequels of providing education to the rural masses is the means to take care of their financial needs in order to make individuals complete their courses in which they have enrolled. Another confrontation is the hesitancy of the students to reveal their financial inability to pay the stipulated fees. Keeping these issues in mind, the practice of Students Shouldering Students was framed to ease the financial and psychological strain on our students. Practice: The brainchild behind SSS is the Student Council. When the going gets tough, students are more likely to reveal their needs to their friends than to anyone else. This is the idea of the birth of this scheme. Our students are benevolent enough to show that there is supportive environment available in the campus in times of distress and agony. The Student Council members inform their friends that there is help available through SSS to needy students. It is then forwarded to the Coordinators who see to the effective functioning of the scheme. A Committee backs up with recommendations and suggestions in maintaining accuracy and efficiency in implementing the scheme. It also supports in mobilizing resources and its distribution to the beneficiaries. The Coordinators are Dr. S. Chandrasekar, Associate Professor of Economics and Mrs. K. Jenita Devanesam, Assistant Professor of Mathematics. A piggy bank is given to all departments and students contribute according to their capacity on Monday of every week. The money box is then counted under the supervision of

the Coordinators. A total of 28 students have benefitted from SSS for 2017-2018. A sum of Rs.35, 775 has been distributed to students across disciplines. The scheme plans to extend its helping hand to more number of students in the coming days.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://www.popescollege.edu.in/wp-content/uploads/2023/01/7.2-Best-Practices-AOAR-2017-2018.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Objectives: ? To enrich the soil and air by sustaining trees ? To keep the surroundings clean and tidy ? To promote recycling and reuse of resources The rustic touch lends a natural flavor to the college atmosphere. The fertile red soil and the luscious green trees are not only a treat to the eyes but also helps to beat the heat in this tropical part of the State. Sustenance of the persisting ecology is also becoming a challenge in this era of modern advancements where man competes with nature to show his supremacy. With this backdrop, the College has right from the beginning, shown restraint in providing urban luxuries and it intends to stand firm on this principle of retaining the natural flora and fauna available in the campus. In order to do so, the College has adopted various measures to retain and sustain the natural landscape. Pope's College strongly believes in green surroundings. The campus is situated among a number of trees which lends a native and natural touch to the entire territory. Each tree is named and numbered to provide knowledge of the existing flora to all the inmates of the College. Further, it reveals the importance given to nature and its sustenance. The trees are regularly watered and landscaping is done on a regular basis. Staff are particularly allotted to water and to prune shrubs. Felling of trees is never encouraged inside the campus. If, due to unavoidable circumstances, a tree is felled, then immediate measures are taken to plant another tree. Moreover, the Green policy vouches for conserving the greeneries in the College. With the view of remaining close to nature, soil pathways are still persistent inside the premises and steps to construct artificial roads or pathways have been deterred. This helps in conserving the native soil, increase groundwater storage and arrests rain water from going outside. Conservation of trees also helps to beat the heat during hot climates which is usually the case in southern districts of Tamil Nadu. The Eco Club functions in order to provide awareness of the importance of greener surroundings among the students. It conducted a programme on Habitat Conservation on 3rd April 2018. Mr. Thomas Mathibalan, Vice President, District Bird Watchers Club, Thoothukudi pointed out the beauty of the native topography and the obligation to preserve it. The NSS wing of our College, apart from involving in social activities, especially strives in afforestation and maintenance of the existing trees both within and outside the campus. The Department of Chemistry under the banner of Green Chemistry organized a two day National Seminar on 23rd and 24th of March 2018 to highlight the role of Chemistry towards ecology. The College plans to conduct more drives in sustaining and improving on the existing ecological resources.

Provide the weblink of the institution

<https://www.popescollege.edu.in/wp-content/uploads/2023/01/7.3-Institutional-Distinctiveness-AOAR-2017-18.pdf>

8.Future Plans of Actions for Next Academic Year

Plan to use the software in the Institution management system and Examination Management System. The institution management system consists of all the following facilities like online Admission, Fees Collection, Student Fees Statement, No Due Certificate, Scholarship Payment, Printing all the certificates, maintaining all the accounts, the Payroll of staff members, Service details, Purchase, Stock, online attendance, Student attendance details, Mark details, Library activities, Hostel activities, and print Transfer certificates. The Examination Management System will be used in conducting internal and external examinations by the Controller Office. The Examination Management system consists of Online internal mark entry, Printing internal and external questions, Register No. Allocation, Pre Nominal Roll, Online examination payment, Hall tickets generation, Question Paper Setting, Exam Schedule, Foil Card Generation, Seating Arrangement / Hall Plan, Question Paper Stock, Claim Form, Publishing Results on the Web, Revaluation / Review Process, Supplementary Examination, Certificate Courses Support OMR / Barcode Support, SMS / E-mail Integration, and students login facility in the website. Motivate the departments to organize and participate in more workshops and seminars. Minor and major projects, Fieldwork will be added to the curriculum to increase social and scientific awareness among students. Plan to adopt villages under NESAM. Plan to start Noon meal scheme for poor rural backward area students and it will be sponsored by our staff members. Secrecy will be maintained about the student beneficiaries. To prepare and participate in NIRF and AISHE.