

**Pope's College, Sawyerpuram**  
**The Annual Quality Assurance Report (AQAR) of the IQAC**

**Year: 2016 - 17**

Part – A

**1. Details of the Institution**

1.1 Name of the Institution

POPE'S COLLEGE

1.2 Address Line 1

MAINROAD

Address Line 2

SAWYERPURAM

City/Town

THOOTHUKUDIDISTRICT

State

TAMIL NADU

Pin Code

628251

Institution e-mail address

popessym@yahoo.com

Contact Nos.

04630 273133

Name of the Head  
of the Institution:

Dr. A. SELVAKUMAR

Tel. No. with STD Code:

0462 2572593

Mobile:

9442063330

Name of the IQAC Co-ordinator:

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID

1.4 Website address:

Web-link of the AQAR:

1.5 Accreditation Details:

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	A	3.02	2009	2014-15
2	2 <sup>nd</sup> Cycle	A	3.28	2015	2019-20
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

1.6 Date of Establishment of IQAC:

1.7 AQAR for the year  
(for example 2010-11)

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR 2015-16 submitted to NAAC on 12/05/2017 (DD/MM/YYYY)
- ii. AQAR \_\_\_\_\_ (DD/MM/YYYY)
- iii. AQAR \_\_\_\_\_ (DD/MM/YYYY)
- iv. AQAR \_\_\_\_\_ (DD/MM/YYYY)

1.9 Institutional Status

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

1.10 Type of Faculty/Programme

Arts  Science  Commerce  Law  I (Phys.Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

1.11 Name of the Affiliating University

(for the Colleges)

MANONMANIAM SUNDARANAR  
UNIVERSITY, TIRUNELVELI, TAMILNADU

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR  
etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence  UGC-CPE

DST Star Scheme  UGC-CE

UGC-Special Assistance Programme  DST-FIST

UGC-Innovative PG programmes  Any other (*Specify*)

UGC-COP Programmes

**2. IQAC Composition and Activities**

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

2.6 No. of any other stakeholder and  
community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No.  Faculty

Non-Teaching Staff  Students  Alumni  Others

2.12 Has IQAC received any funding from UGC during the year? Yes  No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

1. Students Enrichment programme on the theme qualities and responsibilities of student leaders.
2. Staff Enrichment programme for college staff.

2.14. Significant Activities and contributions made by IQAC.

IQAC actively participate in all student and staff programmes.

- i. Academic calendar is prepared by IQAC
- ii. Every activity in Pope's college is channelized through the IQAC.
- iii. Regular meetings are conducted for teaching faculty for professional development.
- iv. Encouragement to staff participation in Research, Project works, Refresher and Orientation courses is given by conduct of meetings.
- v. Academic audit is carried out every year.
- vi. Feedback from students on teachers and courses is obtained every year from the outgoing batches of students.

2.15 Plan of Action by IQAC/Outcome

The plan of action is chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year is given below.

Plan of Action	Outcome Achieved
Preparation of annual academic calendar.	All the departments, executed different programmes effectively and Prepared the annual report for the year 2016-17.
Students participation in organization of various programme	Department level and college level programme were organised
Arrangement of staff enrichment programme	Programmes were conducted in campus and off campus.
Execution of student counselling programmes	Programmes were conducted for students.
Increasing Research activities	Research activities were intensified

*\* Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body      Yes       No

Management       Syndicate       Any other body

Provide the details of the action taken

The management and the Staff Council reviewed the AQAR and approved for submission.
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## Criterion – I

### 1. Curricular Aspects

#### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	2	-	-	-
PG	7	-	5	-
UG	10	1	5	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	2	-	-	-
Certificate	13	-	-	13
Others	-	-	-	-
<b>Total</b>	34	1	10	13

Interdisciplinary	-	-	-	-
Innovative	1	-	-	-

#### 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

##### (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	20
Trimester	-
Annual	15

#### 1.3 Feedback from

Stakeholder Alumni  Parents  Employers  Students

(On all aspects)

Mode of feedback: Online  Manual  Co-operating schools (for PEI)

**\*Please provide an analysis of the feedback in the Annexure**

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Yes, the University revised and updated UG & PG syllabus

1.5 Any new Department/Centre introduced during the year. If yes, give details.

B.Sc. Mathematics

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	45	26	19	-	-

2.2 No. of permanent faculty with Ph.D.

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year 2016 - 17	Asst. Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V
	-	5	-	-	-	-	-	-	5	-

2.4 No. of Guest and Visiting faculty and Temporary faculty

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	8	26	9
Presented	16	24	5
Resource Persons	-	-	4

2.6 Innovative processes adopted by the institution in Teaching and Learning:

1. Choice Based Credit system Adopted.
2. LCD projectors and smart boards are used in teaching.
3. Web based learning enabled through LAN and internet.
4. Field visits, projects, continuous encouragement give to participate in seminar and workshop.
5. Job oriented and add-on courses are offered.
6. Coaching class conducted to appear for competitive examination.

2.7 Total No. of actual teaching days during this academic year

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)



2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

7	7	7
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2.10 Average percentage of attendance of students

75%
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2.11 Course/Programme-wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A. Economics	37	...	2.70	40.5	2.70	46
B.Com	59	...	16.9	28.8	15.2	61
Maths	45	40	45.2	2.2	...	84
Physics	33	6.0	60.6	9.1	...	76
Chemistry	38	7.9	55.3	5.3	...	68
Zoology	31	3.2	51.2	3.2	...	58
M.A. Economics	8	12.5	25	...	...	38
M.Sc. Physics	<u>15</u>	<u>6.6</u>	<u>46.7</u>	<u>...</u>	<u>...</u>	<u>53</u>

#### UNAIDED

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A. English	49	...	4	53	16.3	73
B.A. Tamil	22	...	45.5	27.2	...	73
B.B.A	49	...	12.2	59.1	...	71
B.Sc. I.T	35	20	65.7	...	...	86
M.A. English	17	...	64.7	...	...	65
M.Com	15	...	73.3	...	...	73
M.Sc. Maths	20	15	70	...	...	85
M.Sc. Chemistry	10	...	40	...	...	40
M.Sc.Green Chemistry	1	...	100	...	...	100
M.Phil. Economics	1	...	100	...	...	100
M.Phil. Commerce	12	...	100	...	...	100
M.Phil. Physics	9	...	100	...	...	100
M.Phil. Chemistry	4	...	100	...	...	100

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

1. Centralised continuous assessment test conducted with uniform question pattern monitored by IQAC
2. Result review conducted at the end of each semester examination and corrective measures are suggested.
3. Student feedback obtained at the end of the academic year.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	3
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	5
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	-
Others (Enrichment Programme)	2

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	17	10	10	-
Technical Staff	2	-	-	-

### **Criterion – III**

#### **3. Research, Consultancy and Extension**

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

1. Encourage staff members to apply for minor and Major projects.
2. Steps taken to convert potential departments as research centre.
3. Encourage the staff members to undertake research.
4. Permission and encouragement given to staff members to attend seminar, workshop and publish articles.

### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	1	-	-
Outlay in Rs. Lakhs	-	Rs. 729600/-	-	-

### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

### 3.4 Details on research publications

	International	National	Others
Peer Review Journals			
Non-Peer Review Journals			47
e-Journals			
Conference proceedings			

### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

### 3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	2	UGC	Rs. 729600/-	Rs. 729600/-
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects ( <i>other than compulsory by the University</i> )	-	-	-	-
Any other(Specify)	-	-	-	-
Total	2	-	729600/-	729600/-

3.7 No. of books published

i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

3.9 For colleges Autonomy  CPE  DBT Star Scheme   
INSPIRE  CE  Other (specify)

3.10 Revenue generated through consultancy

Level	International	National	State	University	College
Number	-	-	1	-	2
Sponsoring agencies			Management		Management

3.11 No. of conferences organized by the institution:

3.12 No. of faculty served as experts, chairpersons or resource persons: 04

3.13 No. of collaborations  International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From Funding agency  From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	Nil
	Granted	-
International	Applied	Nil
	Granted	-
Commercialised	Applied	Nil
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows  
Of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18 No. of faculty from the Institution  
who are Ph. D. Guides and students  
registered under them

11
10

3.19 No. of Ph.D. awarded by faculty from the Institution

4
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3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF	-	SRF Project Fellows	-	Any other	-	-
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3.21 No. of students Participated in NSS events:

University level	3	State level	3
National level	3	International level	-

3.22 No. of students participated in NCC events:

University level	-	State level	10
National level	3	International level	-

3.23 No. of Awards won in NSS:

University level	-	State level	-
National level	3	International level	-

3.24 No. of Awards won in NCC:

University level  State level   
 National level  International level

3.25 No. of Extension activities organized

University forum  College forum   
 NCC  NSS  Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility.

- ‘Swach Bharath’ awareness rally conducted.
- Voters awareness rally and human chain formation conducted
- Road Safety and Helmet Awareness Rallies conducted in Sawyerpuram.
- Tree planting programmes held in nearby villages.
- Personal cleanliness awareness programme conducted for villagers.
- Road repairing and cleaning through NSS.
- . Blood Donation Camp organised.

#### Criterion – IV

#### 4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	40 acres			40 acres
Class rooms	10000 m <sup>2</sup>	-	Management	10000 m <sup>2</sup>
Laboratories				
Seminar Halls	-	2100 sqt.	Management	2100 sqt
No. of important equipments purchased (≥ 1-0 lakh) during the current year. 1. Computer 2. Photo copier machine 3. White Board 4. HP Scanner		2 1 3 1	UGC  Mgt. UGC	
Value of the equipment purchased during the year (Rs. in Lakhs)	1.95			
Others				

#### 4.2 Computerization of administration and library

1. Management software system installed to streamline admission, student attendance and other related works.
2. Tally software installed to make accounting fair and useful.
3. Library is partly automated.

#### 4.3 Library services:

			2016-2017			
	Existing		Newly added		Total	
	No.	Value (in Rs)	No.	Value (in Rs)	No.	Value (in Rs)
Text Books	36318	2847259	385	169018	36703	3016277
Reference Books	1072	130997	21	9200	1093	140197
e-Books	1167	-	20	-	1187	-
Journals	23	133688	9	10780	32	144468
e-Journals	23	-	5	-	28	-
Digital Database	-	-	-	-	-	-
CD & Video	350	-	-	-	350	-
Others (specify)	30	-	3	-	33	-
Theses	-	-	20	-	20	-
N list	-	30000	-	5750	-	35750
	38983	3141944	463	194748	39446	3336692

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	115	48	15	-	-	18	15	19
Added	5	-	-	-	-	-	4	1
Total	120	48	15	-	-	18	19	20

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

1. All the department, office, library student support service room and IQAC are connected by LAN.
2. Desk Top Publishing, Computer Hardware, Mobile Phone and Computer Technology training given to students.
3. Language lab is established to develop communicative skills.
4. Need based computer training arranged for administrative staff.

#### 4.6 Amount spent on maintenance in lakhs :

i) ICT	1.95
ii) Campus Infrastructure and facilities	25.78
iii) Equipment	1.48
iv) Others	3.42
<b>Total :</b>	<b>32.63</b>

#### Criterion – V

#### 5. Student Support and Progression

##### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

1. In collaboration with student support service it organize
  - i. Coaching class for competitive examinations.
  - ii. Organise campus recruitment drive.
  - iii. Conducts aware seminar by inviting experts.
2. Information about recruitments are displayed in notice board for reference.
3. Management scholarship made available to deserving sports persons and economically backward students.

##### 5.2 Efforts made by the institution for tracking the progression

1. Centralised internal assessment test conducted.
2. Result review is conducted after the resents are published.
3. Students advisory system function at department level to evaluate their progress.
4. Information's on students performance in examination and in other activities are intimated to the parents it required.



5.3 (a) Total Number of students

UG	PG	M.Phil	Ph. D.	Others
1478	184	20	6	-

(b) No. of students outside the state

(c) No. of international students

No	%
-	

Men

No	%
-	

Women

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
22	329	2	1562	4	1919	20	321	-	1511	3	1855

Demand ratio 1:2

Dropout 1%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

1. Placement cell is established and functions efficiently.
2. Free coaching conducted for competitive examination.
3. Seminar, workshop organised regarding career guidance and counselling.

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET  SET/SLET  GATE  CAT

IAS/IPS etc.  State PSC  UPSC  Others

## 5.6 Details of student counselling and career guidance

1. Placement Cell and Career Guidance and Counselling Cell jointly organized “Career Opportunities for young Graduates” on 12<sup>th</sup> January 2017. 187 Students participated in this programme.
2. Placement Cell and Career Guidance and Counselling Cell jointly organized “Orientation Programme on State Eligibility Test (SET) for P.G. Students” on 11<sup>th</sup> April 2017. 125 Students have registered to this programme.

No. of students benefitted

322

## 5.7 Details of campus placement

<i>Sl.No</i>	<i>On campus</i>			<i>Off Campus</i>
	Number of Organizations Visited	Number of Students / candidates Participated	Number of Students/ candidates Placed	Number of Students/ candidates Placed
*1	02	162	22	04
2	126	1532	206	--

\* Conducted exclusively for Pope’s College students.

## 5.8 Details of gender sensitization programmes

1. Counselling programme organized exclusively for women’s students.  
Number of programmes organized: 2
2. The Women Cell organized awareness programme at selected villages  
Number of programmes organized: 1

## 5.9 Students Activities

### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

No. of students participated in cultural events

State/ University level  National level  International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports :  State University level  National level  International level

No of Medals/ Awards Won:

State  University level  National level  International level

Cultural: State/University level  National level  International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	24	40000/-
Financial support from government	570	1718571/-
Financial support from other sources	-	-
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

State/ University level  National level  International level

Exhibition: State/University level  National level  International level

Institutional:

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

1. Student Council is elected every year to redress grievances of the students.
2. All the class rooms are provided with electric fan and adequate lighting
3. R.O. water tapes installed near all the main buildings for the convenience of the students.

## Criterion – VI

### **6. Governance, Leadership and Management**

#### 6.1 State the Vision and Mission of the institution

##### **The Vision**

“To strive to impart Christian value based education to the poor sections of community to transform them holistically – spiritually, mentally and physically – to be agents of change and to be responsible and purposeful citizens”.

##### **The Mission**

“Pope’s college has for its end, the moral and mental development of its students in such a way that they may be fully equipped in heart and mind for whatever particular life work lies before them”.

#### 6.2 Does the Institution has a management Information System

Yes.

The college is partially automated. The following activities are computerised for the benefit of the students and staff.

1. Fee collection
2. Issue of library books.
3. Tally software installed to manage accounts
4. Issue of T.C is computerised.

#### 6.3 Quality improvement strategies adopted by the institution for each of the following:

##### 6.3.1 Curriculum Development

Curriculum Development is undertaken periodically by the university.

##### 6.3.2 Teaching and Learning

1. Modern teaching aids like LCD projector is used where ever necessary.
2. The seminar hall is equipped with audio & video facilities to organise seminar and workshop.
3. All the departments are equipped with one smart class room.

### 6.3.3 Examination and Evaluation

1. Continuous internal evaluation is conducted by all the departments.
2. External evaluation is done by the university.
3. For UG single evaluation with options for re-valuation available.
4. To maintain transparency Xerox copy of answer sheets are issued to the candidate who opts for revaluation.

### 6.3.4 Research and Development

1. Faculty members are encouraged to pursue research.
2. A research journal SPEAR is published by the college to encourage research and publication.
3. In addition to, the Department of Economics, the department of Chemistry is elevated as Research centre.

### 6.3.5 Library, ICT and physical infrastructure / instrumentation

1. Library subscribes to INFLIP-NET
2. Book issue is partly computerised.
3. Free internet facility is available to students for reference.

### 6.3.6 Human Resource Management

1. Training imparted to student leaders
2. Career Guidance and Counselling Cell extends training in soft skill development.
3. Faculty development workshop organised to teaching staff.

### 6.3.7 Faculty and Staff recruitment

Faculty recruitment are made as per the UGC Norms.

### 6.3.8 Industry Interaction / Collaboration

- i. MOU signed with a foreign Training Institution
- ii. MOU with industries also signed.

### 6.3.9 Admission of Students

Admission is done as per the Government norms by following reservation.

6.4 Welfare schemes for

Teaching	GIS, Festival Advance, Loan facilities, Study and Maternity leaves, lien and FDP.
Non teaching	GIS, Festival Advance, Loan facilities, Study and Maternity leaves.
Students	Govt. scholarships, Management scholarships, Institutional aid and assistance, Medical help and Insurance.

6.5 Total corpus fund generated

As per the requirement

6.6 Whether annual financial audit has been done

Yes  No

6.7 Whether Academic and Administrative Audit (AAA) have been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Staff council	Yes	Department
Administrative	Yes	Management	Yes	Department

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes  No

For PG Programmes Yes  No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

1. Special supplementary examination conducted by the university to those who are unable to appear for examination in view of representing university, NCC,NSS and in various duty related assignments.
2. Results are published on-line to avoid delay.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

As per the UGC mandate the university encourages affiliated colleges to go for autonomous.

6.11 Activities and support from the Alumni Association

Alumni Associations are conducted by individual departments on annual basis.

6.12 Activities and support from the Parent – Teacher Association

1. Parent Teacher meeting organized every year.
2. Each department also takes steps to meet parents on various occasions like result review at department level.

6.13 Development programmes for support staff

Enrichment programme is organized twice a year.

6.14 Initiatives taken by the institution to make the campus eco-friendly

1. Incandescent lamp is prohibited in the campus.
2. Plastic use is prohibited.
3. Eco-clubs take initiatives to plant trees to maintain the campus as eco-friendly.
4. Solar panels installed in library to augment solar energy on a trial basis.

## **Criterion – VII**

### **7. Innovations and Best Practices**

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- i. Department Awards for academic excellence created.
- ii. Endowment scheme introduced to award best students in various faculties.
- iii. Students shouldering students scheme introduced.
- iv. University Rank holders are awarded with a cash prize of Rs. 10,000/- by the management.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year.

1. Approval obtained from the management and university to apply for autonomous status.
2. Pope IAS academy inaugurated to give training for placement.
3. New career oriented programs introduced

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

Best Practices are provided in *Annexure 3*

7.4 Contribution to environmental awareness / protection

1. Eco Club plant trees inside the campus and create awareness among the students by conduct of special lecturer.
2. NSS volunteers conducts awareness program to the public and plant trees.

7.5 Whether environmental audit was conducted? Yes  No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

**Strengths**

- Specious and beautiful campus
- Diverse academic programmes with research options in Economics and Chemistry department.
- Job oriented Certificate and diploma course are conducted.
- Qualified and dedicated staff.
- Good infrastructure with learning facilities.
- Publication of research journal.

**Weakness**

- First generation students with poor economic and educational background.
- Logistics problems to the students.

**Opportunities**

- More departments can be converted into test research centres.
- Introduction of new courses.

**8. Plans of institution for next year**

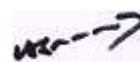
- Applying for Autonomous status.
- Increasing MOU's with SPIC, TAC and TTP.
- Conducting special programmes exclusively for slow learners.

Name: R.IMMANUEL



Signature of the Coordinator,  
IQAC

Name: A. SELVAKUMAR



Signature of the Chairperson,  
IQAC



### Consolidated Statement of Student Feedback (2016 – 17)

Feedback from the students, as a stake holder is obtained at the end of each semester from the final year students.

Feedbacks are obtained on two heads.

1. Feedback on the Course
2. Feedback on the teacher.

1. Feedback on the course

Feedback obtained on course content, course coverage, relevance, learning values, library as additional source. The feedbacks are consolidated as follows.

- i. The mean score for the course content and learning values is 3.68. It means the content is good.
- ii. For other points also the feedback is constructive.

2. Feedback on teacher.

The feedback on teacher reveals a high mean score ranging between 3.38 to 3.52 which indicate that students are satisfied with the method of teaching, accessibility and knowledge base of the teacher.

The overall analysis is consolidated in the following table.

**Students overall Evaluation on Teaching and Course**

Sl.No	Character	N	Mean Score	Std. Deviation
1.	The syllabus of each course	326	3.33	0.62
2	Background for benefiting from the course	326	2.97	0.94
3	Was the course easy or difficult to understand	326	3.10	0.61
4	How much of the syllabus was covered in the class	326	3.36	0.62
5	Opinion about the library material and facilities for the course	326	2.91	0.89
6	To what extent were you able to get material for the prescribed readings.	326	3.15	0.67
7	The teacher's approach can best be described as	326	1.53	0.55
8	Were you provided with a course contributory lecture too at the beginning	326	2.8	0.46
9	Relevance of the Course for employment/ further Studies	326	1.31	0.61
10.	Opinion on the atmosphere at the institution	326	2.61	0.51
11	Expectations from the college and department adequately satisfied.	326	3.30	0.66

## **Best Practice – I**

### **1. TITLE: STUDENT SHOULDERING STUDENTS**

**2. GOAL:** Help the students by the students.

### **3. THE CONTEXT**

- i. It is a rural college catering to the needs of the local people.
- ii. Most of the students who pursue education are first generation students who are economically poor.
- iii. To involve the students as one of the state holders in charity and cultivate the habit of helping others.

### **4. THE PRACTICE**

A committee is formed under the chairmanship of the principal who is the patron. One staff from each department will be in charge of the collection from the students. Student representatives from the departments are deputed to raise funds from the students. The collected money is deposited in a bank account.

Students who are economically poor can contact the coordinator with the consent of the head of the departments. An assistance of Rs.1000/- to 1500/- each is distributed to individual students mostly to pay for the examination fee or to help in payment of other fee.

### **5. EVIDENCE OF SUCCESS:**

The scheme is functioning very successfully with the assistance of students and staff. During the year the amount collected, disbursed and the number of beneficiaries are given below.

Amount collected: Rs. 51939/-

Amount Disbursed: Rs. 36635/-

Numbers of beneficiary students: 36

### **6. PROBLEMS ENCOUNTERED AND RESOURCES REQUIRED:**

Some of the problems encountered are the following.

- i. Identification of the right beneficiaries.
- ii. Creation of awareness among the students to make it a student movement.

## 7. NOTES

Resolved to request the management also to contribute towards the scheme with in the available frame work.

## 8. Contact Details

Name of the Principal	: Dr. A. Selvakumar
Name of the Institution	: Pope's college
City	: Sawyerpuram
PIN Code	: 628 251
Phone	: 04630 273233
Fax	: 04630 273774
Mobile	: 9442063330
Accredited Status	: A Grade (CGPA 3.28)
Website	: <a href="http://www.popescollege.net">www.popescollege.net</a>
Email	: <a href="mailto:popessym@yahoo.com">popessym@yahoo.com</a>

## **Best Practice – II**

### **1. TITLE OF THE PRACTICE**

Students' outreach and social Responsibility.

### **2. THE GOAL**

- i. To involve the Student in Community Development.
- ii. to develop the sense of social responsibility and belongingness

### **3. THE CONTEXT**

The context is in perfect harmony with the vision of the college to impart value based education to transform them holistically, spiritually, mentally and physically to be agents of change and to be responsible and purposeful citizens.

### **4. THE PRACTICE**

The process of involvement of students in community service are implemented by the following students clubs.

- i. National Service Scheme (NSS)
- ii. National Cadet Corps (NCC)
- iii. Student Outreach Club
- iv. Student Road Safety Patrol Club,
- v. Youth Red Cross Organisation.

The institution has four active NSS units along with other clubs having one unit each.

The activities undertaken by these students clubs are the following.

- a) Conduct of awareness programmes on tree planning, environmental protection, save water programmes, rain water harvesting and AIDS awareness.
- b) In collaboration with the Government, Hospital the YRC conduct blood donation camp. A list of voluntary blood donors is maintained to extend help at times of need.
- c) Frequently the students visit mentally regarded home and arrange food and financial help on regular basis.
- d) Students also visit leprosarium to extend help to them financially and physically.
- e) All the extension programs like outreach are undertaken by the students. They identify a village and organise a cultural programme and extends assistance by distribution of essential dress materials to the school students and elders.

## 5. EVIDENCE OF SUCCESS

- i. blood donation camp organised, Eighty Students donated blood voluntarily.
- ii. NSS Camps conducted in selected villages and Community Service undertaken. All the four units conducted one camp of seven days duration. It was appreciated by panchaiyat presidents and the villagers.
- iii. About 125 dress materials distributed to the deserving persons.
- iv. Road safety and voters awareness rallies conducted in association with the State Government, organisation.
- v. Tree planting and awareness Camps conducted.

## 6. PROBLEMS ENCOUNTERED

Some of the important problems encountered are

- i. Difficulty in mobilisation of the required funds.
- ii. Obtaining permission from various Government organization.

## 7. NOTES

Involving more stake holders like parents, society, industrialists, NGOS Alumni members and other likeminded people will be of immense help for development.

## 8. CONTACT DETAILS

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Email	: <a href="mailto:popessym@yahoo.com">popessym@yahoo.com</a> .

*\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)*